

HOPEWELL VALLEY REGIONAL BOARD OF EDUCATION

Minutes

May 9, 2011

Pennington, N.J.

The Reorganization and Agenda Meeting of the Hopewell Valley Regional Board of Education was held in the Board Meeting Room of the Administration Building, 425 South Main Street, Pennington, New Jersey, 08534 on Monday, May 9, 2011 at 7:30 p.m. The meeting was called to order by the Board Secretary, Robert Colavita. The Secretary recorded the roll and announced that a quorum was present.

Members Present: Ms. Laura Desai
 Mr. Roy G. Dollard
 Mr. Stephen Keen
 Mr. Gordon Lewis
 Mr. Daniel O'Connor
 Ms. Leigh Ann Peterson
 Mr. Adam J. Sawicki
 Ms. Lisa Wolff
 Mr. James J. Wulf

Members Absent: None

Others present: Dr. Thomas A. Smith, Superintendent
 Mr. Robert Colavita, Board Secretary/Business Administrator
 Mr. Richard Lang, Assistant Superintendent
 And 13 members of the public

Mr. Colavita read the Open Public Meetings statement as follows:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Hopewell Valley Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof communicated to the *Hopewell Valley News*, *Pennington Post*, *The Times* and *Trentonian* on April 27, 2010 and March 10, 2011. This meeting notice was also sent to Comcast Cable and Verizon.

Mr. Colavita led the Board and the public in the flag salute.

The meeting was videotaped.

ELECTION RESULTS

Mr. Colavita presented the following election results:

Hours of Voting	7:00 a.m. to 9:00 p.m.
Number of Polling Districts	11
Number of Ballots Cast	2,873
Number of Absentee Ballots Counted	23
Number of Provisional Ballots	5
Number of Registered Voters	15,716
Percentage Voting	18.2%

Hopewell Township – (3) three-year terms

Roy Dollard		1,011
Jill Vaughn		748
Burton Sutker		592
Adam J. Sawicki		1,289
Laura Desai		1,081
\$63,295,965	Yes	1,678
	No	1,176

OATH OF OFFICE

The Board Secretary administered the Oath of Office to the newly elected Board members:

Hopewell Township	3-year term	Laura Desai Roy Dollard Adam J. Sawicki
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ELECTION OF PRESIDENT

Mr. Colavita accepted nominations for the President of the Board of Education. Mr. Lewis nominated Ms. Wolff for President. Ms. Wolff accepted the nomination. Mr. Keen nominated Mr. Wulf for President. Mr. Wulf accepted the nomination. Ms. Desai nominated Mr. O'Connor for President. Mr. O'Connor accepted the nomination. There were no other nominations for President.

Mr. Wulf withdrew his name from the nominations.

Motion by Ms. Desai, seconded by Mr. Keen, to close the nominations.

Mr. O'Connor withdrew his name from the nominations. Mr. Wulf withdrew his withdrawal.

The vote: Unanimously carried by voice vote.

By roll call vote, Ms. Wolff was elected President:

The vote:

Ms. Desai	Abstain	Ms. Peterson	Ms. Wolff
Mr. Dollard	Ms. Wolff	Mr. Sawicki	Ms. Wolff
Mr. Keen	Mr. Wulf	Ms. Wolff	Ms. Wolff
Mr. Lewis	Ms. Wolff	Mr. Wulf	Mr. Wulf
Mr. O'Connor	Mr. Wulf		

Ms. Wolff – 5, Mr. Wulf - 3

ELECTION OF VICE-PRESIDENT

Ms. Wolff assumed the presidency and opened nominations for the Vice President of the Board of Education. Mr. O'Connor nominated Mr. Wulf for Vice President. Mr. Wulf accepted the nomination. Mr. Lewis nominated Ms. Peterson for Vice President. Ms. Peterson accepted the nomination. There were no other nominations for Vice President.

Motion by Mr. Wulf, seconded by Ms. Wolff, to close the nominations.

The vote: Unanimously carried by voice vote.

By roll call vote, Ms. Peterson was elected Vice President:

The vote:

Ms. Desai	Ms. Peterson	Ms. Peterson	Ms. Peterson
Mr. Dollard	Ms. Peterson	Mr. Sawicki	Ms. Peterson
Mr. Keen	Mr. Wulf	Ms. Wolff	<i>Not needed</i>
Mr. Lewis	Ms. Peterson	Mr. Wulf	Mr. Wulf
Mr. O'Connor	Mr. Wulf		

Ms. Peterson – 5, Mr. Wulf – 3

Motion by Ms. Wolff, seconded by Mr. O'Connor, that the Board approve the following reorganization items:

ADOPTION OF POLICIES AND BYLAWS OF THE BOARD

RESOLVED, that the Board approve the following Board Policy Series for 2011-2012:

- a. Series 0000, Bylaws
- b. Series 1000, Administration
- c. Series 2000, Program
- d. Series 3000, Teaching Staff
- e. Series 4000, Support Staff
- f. Series 5000, Pupils
- g. Series 6000, Finance
- h. Series 7000, Property
- i. Series 8000, Operations
- j. Series 9000, Community

NJ SCHOOL BOARD MEMBER CODE OF ETHICS

RESOLVED, that the Code of Ethics (Attached) be affirmed as read by the Secretary of the Board of Education. (As per Title 18A:12-24.1, each Board member is required to sign an acknowledgement of receipt of the code.)

DESIGNATION OF DEPOSITORIES

RESOLVED, that TD Bank, the PNC Bank of New Jersey, and Hopewell Valley Community Bank be designated as official depositories for school funds and that both the checking accounts and the savings accounts in these banks be official depositories.

RESOLVED, that authorization be granted to the Board Secretary to invest funds of the Board with The Hopewell Valley Community Bank, TD Bank, PNC Bank of New Jersey, State of New Jersey Cash Management Fund, and Beneficial Bank as designated depositories of the Hopewell Valley Regional School District from time to time, and that the authorizations to invest and discontinue investments be signed by the Secretary to the Board and be reported to the Board of Education on the Secretary's Monthly Report. (*A list of current bank accounts is attached.*)

DESIGNATION OF NEWSPAPERS

RESOLVED, that the Hopewell Valley Regional School District designates use of newspapers as follows:

- Legal Advertisements: *The Times*
- Bid advertisements: *The Times* and/or the *Newark Star Ledger*
- Meeting Notices: *The Hopewell Valley News*, *The Times*, and the *Trentonian*
- Election advertisements: In accord with the Mercer County Board of Elections guidelines.

SCHEDULE OF BOARD MEETING DATES FOR 2011-2012

Agenda Meetings	Regular Meetings
May 9, 2011(Reorganization and Agenda)	May 23, 2011
No agenda meeting	June 20, 2011
No agenda meeting	July 18, 2011
No agenda meeting	August 15, 2011
September 12, 2011	September 19, 2011
October 11, 2011*	October 17, 2011
No agenda meeting	November 14, 2011
No agenda meeting	December 12, 2011
January 9, 2012	January 17, 2012*
February 13, 2012	February 27, 2012
March 19, 2012	March 26, 2012
April 16, 2012	April 23, 2012 (Reorganization and Regular)

*Tuesday meeting due to Monday holiday

INTERNAL APPOINTMENTS EFFECTIVE 7/1/11 to 6/30/12

RESOLVED, that the Board approve the following appointments effective 7/1/11 to 6/30/12:

- A. Secretary of the Board – Robert Colavita
- B. Treasurer of School Monies - James Bartolomei
- C. Affirmative Action Officer Affirmative Action Officer to uphold the regulations pertaining to *N.J.S.A. 18A:36-20, 10:5, N.J.A.C. 6:4*, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972- Richard Lang
- D. Custodian of Government Records – Robert Colavita

- E. Public Agency Compliance Officer – Robert Colavita
- F. Qualified Purchasing Agent – Robert Colavita
- G. Special Education Medicaid Initiative (SEMI) and Medicaid Administrative Claiming (MAC) Programs Coordinator – Celeste Curley
- H. Coordinator for: Integrated Pest Management, Asbestos Hazard Emergency Response, Indoor Air Quality/Environmental Regulations, Hazard Communication/Right-to-Know under the Public Employees Occupational Safety and Health Program Hazard Communication Standard (*N.J.A.C. 12:100-7*) – Norman Torkelson
- I. Certified Playground Inspector – Norman Torkelson
- J. Liaison for the Education of Homeless Children under Students at Risk of Not Receiving a Public Education (*N.J.A.C. 6A:17-2.5*) – Celeste Curley
- K. Coordinator for Title IX Compliance under the Education Amendments of 1972, 20 U.S.C. Section 1681(20 United States Code Section 1681) et seq.; 34 C.F.R., Part 106 (34 Code of Federal Regulations) – Kiki Enderle
- L. Coordinator for Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 – Christine Abrahams

STANDING BOARD COMMITTEES

RESOLVED, that the Board establish the following standing committees for 2011-2012:

- A. Finance/Facilities
- B. Educational Program
- C. Personnel
- D. Communications
- E. Ombuds

ADVISORY BOARD COMMITTEES

RESOLVED, that the Board establish the following Ad Hoc committees for 2011-2012:

- A. Wellness and Food Service Advisory Committee
- B. School Safety
- C. Alternate Resources Advisory Committee

BOARD LIAISON ASSIGNMENTS

RESOLVED, that the Board establish the following liaison assignments for 2011-2012:

- A. School Liaisons:
 - Central High School
 - Timberlane Middle School
 - Bear Tavern Elementary School
 - Hopewell Elementary School
 - Stony Brook Elementary School
 - Toll Gate Grammar School
- B. Delegate to New Jersey School Boards Association
- C. Delegate to Mercer County School Boards Association
- D. Special Education Parent Advisory Committee
- E. Board Member Liaison:
 1. Hopewell Valley Education Foundation
 2. Recreation Foundation of Hopewell Valley
 3. Hopewell Borough Council
 4. Hopewell Township Committee
 5. Pennington Borough Council

6. Mercer County Technical School
7. Hopewell Valley Municipal Alliance
8. Hopewell Borough Library

SCHOOL DISTRICT ORGANIZATION

The Board approves the organization of the Hopewell Valley Schools in the following manner:

<u>School</u>	<u>Grades</u>
Hopewell Valley Central High School	9-12
Timberlane Middle School	6-8
Bear Tavern School	Pre-K-5
Hopewell Elementary School	Pre-K-5
Toll Gate Grammar School	K-5
Stony Brook Elementary School	K-5

ANNUAL RESOLUTIONS

Public Access to Government Records:

WHEREAS, the Open Public Records Act expands the public's right of access to government records, and

WHEREAS, the Hopewell Valley Regional Board of Education must appoint a custodian of government records to comply with the law,

NOW, THEREFORE BE IT RESOLVED by the Hopewell Valley Regional Board of Education as follows:

That the Hopewell Valley Regional Board of Education appoints the **Board Secretary** as its custodian of government records.

During the absence or inability to act or during a vacancy, the **Superintendent** shall be the acting custodian of government records.

Travel

WHEREAS, N.J.S.A.18A:11-12 Public Law 2007 Chapter 53 requires the Board to annually establish a maximum travel expenditure amount for the budget year; and

WHEREAS, the regulations reference four types of travel events:

- a) Training and Seminars
- b) Conventions and Conferences
- c) Regular District Business
- d) Retreats

and

WHEREAS, travel expenditures include, but are not limited to all costs for transportation, meals, lodging, registration or conference fees to and from the travel event; and

WHEREAS, travel expenditures include costs for all required training and all authorized travel in existing contracts and policies; and

WHEREAS, the 2010-2011 maximum amount established was \$212,413 of which \$75,960 has been

encumbered or expended to date; and

NOW THEREFORE BE IT RESOLVED, that the Hopewell Valley Regional Board of Education hereby establishes the travel maximum for the 2011-2012 school year at the sum of \$171,546; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Resolution to Establish Bid Threshold

WHEREAS, the Public School Contracts Law gives boards of education the ability to establish their bid threshold at \$36,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits a bid threshold of \$36,000 if a Qualified Purchasing Agent is appointed and also grants the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Robert Colavita possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Hopewell Valley Regional Board of Education desires to establish the bid threshold at \$36,000 as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the Hopewell Valley Regional Board of Education in the County of Mercer, in the State of New Jersey, hereby establishes its bid threshold at \$36,000.

Resolution for the Authorization to Use State Contracts

WHEREAS, N.J.S.A. 18A:18A-10 authorizes a board of education by resolution to purchase goods and services through contracts entered into on behalf of the State Division of Purchase and Property.

RESOLVED, that the Board authorizes purchases through approved State contract vendors for supplies, equipment, and services for the period July 1, 2011 through June 30, 2012.

Resolution for Professional Services

WHEREAS, during the fiscal year 2011-2012, there exists a need for such professional services as School Board attorneys, district architects, and medical physicians;

WHEREAS, funds are available for this purpose;

WHEREAS, the Public School Contracts Law (*N.J.S.A. 18A:18A-5*) requires a resolution authorizing the award of contracts/agreements for "professional services" without competitive bids;

WHEREAS, the District has received, where applicable, political contribution disclosure forms ten days prior to contract award pursuant to Chapter 271 of the laws of 2005;

NOW, THEREFORE BE IT RESOLVED that these contracts/agreements are awarded without competitive bidding as “professional services” under the provisions of the Public School Contracts Law because such services are to be performed by a person or persons authorized by law to practice a recognized profession that is regulated by law;

BE IT FURTHER RESOLVED that the Hopewell Valley Regional School District will competitively quote these sources whenever possible;

BE IT FURTHER RESOLVED by the Hopewell Valley Regional Board of Education that the Superintendent of Schools and the Board Secretary are authorized to execute contracts and/or agreements with the following:

General

Name	Service	Rates
Capital Financial Advisors	Financial Advisor	\$175.00/hour for President, Vice President or School Finance Consultant \$50.00/hour for Executive Assistant Per Scope of Services and Fee Proposals attached (Attachment 4)
Holman and Frenia, PC	Auditor	\$30,500.00 for preparation of audit Additional services – per attached rate schedule (Attachment 5)
Integrity Consulting Group	Health Insurance Broker of Record	No Fee
G. R. Murray Insurance Co.	Insurance Broker of Record for Property, Casualty, and Workers Compensation Insurance	No Fee
Fraytak Veisz Hopkins Duthie	Architect	Hourly Rate Schedule attached (Attachment 6)
Parker McCay	Legal – General and Special Counsel	\$165.00/hour for partners, counsel, senior associates \$155.00/hour for all other associates
McManimon & Scotland	Legal – Bond Counsel	In accordance with the terms and fees in the attached agreement (Attachment 7)
Mercury Consulting Group	Network Engineering	\$136.00/hour
ePlus Technology, Inc.	Emergency VOIP/Wireless Consulting Support	\$175.00/hour
Pars Environmental	Environmental Consultant	Per hourly rate schedule (Attachment 8)
Brookside Environmental Consulting, Inc.	Environmental consulting related to groundwater issues	\$140/hour, not to exceed \$2,000
Family Health Center	School Physician	\$20,000 base annual fee. Additional services per attached fee schedule and the attached agreement (Attachment 9)
Princeton Sports and Family Medicine, PC	Sports Medicine Physician	\$50.00/hour, not to exceed 100 hours per the attached agreement (Attachment 10)

Special Education

Name	Service Provided	Cost
Alexander Road Assoc.	Psychiatric Evaluations	\$450.
Allies Inc.	Job Training	\$51./hr.

APL Associates	Job Coaching	\$55./hr.
Auditory Assessment Assoc.	Audiological Evaluations	\$295.
Bayada Nurses	Nursing Services	\$49./hr. RN \$39./hr. LPN \$97./visit
Behavioral Therapy Associates	Social Skills/Consultations	\$180./hr.
Chiapetta, Dr. Carl	Psychiatric Evaluations Urgent Psychiatric Evaluations	\$450. \$550.
Comprehensive Mental Health	Psychiatric Evaluations	\$350.
CP of New Jersey	Technical Assistance	\$110./hr.
DiNatale, Dina	Child Study Evaluations	\$52./hr.
Eden Institute	Autistic Services	\$70./hr.
Education, Inc.	Educational Serv./Hospitalized Students	\$42./hr.
Gersky, Dr. Elliot	Psychiatric Evaluations	\$450.
Gross, Linda	Reading Evaluations	\$800./eval.
Hertzal, Kristen	Nero. Developmental	\$3,700./eval.
Hunterdon Medical Center Drs. Atkin, Mars, Willems	Neurodevelopmental evaluations	\$795. per evaluation
Invo Health Care Services	Speech/Language Services	\$88./hr.
Middlesex ESC	Katzenbach Hearing Loss Services	\$138./hr.
Taylor, Carol	Physical Therapy	\$90./hr.
Newborn Nurses	Nursing Services	\$65./hr.
Occupational Medical Assoc.	Drug Testing	\$130.
Pediatric Therapy Solutions	Physical Therapy	\$90./hr.
Pediatric Workshop	Physical Therapy	\$80./40 min. session
Professional Ed. Services	Educational Services	\$40./hr.
School Rehabilitation Services	OT/PT Services	\$87./30 min.visit
Therapeutic Rehabilitation	Occupational & Physical Therapy	\$72./20 min. session
UMDNJ	Neurological Evaluations Educational Services	\$485. \$55./hr.
Wolfinger, Heidi	Auditory Training/Hearing Impaired	\$120./hr.

Mercer County Special Services	Psychological Evaluations	\$330.
Mercer County Special Services	Educational Evaluations	\$330.
Mercer County Special Services	Psycho-educational Eval.	\$450.
Mercer County Special Services	Social	\$310.
Mercer County Special Services	Speech & Language	\$285.
Mercer County Special Services	Occupational Therapy	\$285.
Mercer County Special Services	Physical Therapy	\$285.
Mercer County Special Services	Neurological	\$440.
Mercer County Special Services	Psychiatric	\$440.
Mercer County Special Services	Vision/Hearing Screening	\$ 95.
Mercer County Special Services	Plan Evaluation	\$130.
Mercer County Special Services	Physical	\$215.
Mercer County Special Services	Classroom Observation	\$315.
Mercer County Special Services	IEP Team Meeting	\$215.
Mercer County Special Services	IEP Goals & Objectives	\$100.
Mercer County Special Services	Extended Classroom Consults	\$120.
Mercer County Special Services	Structured Observation	\$310.
Mercer County Special Services	Eligibility/IEP Documents	\$305.
Mercer County Special Services	Community Resource Team	\$88./hr.
Mercer County Special Services	Assistive Tech. Consultations	\$88./hr.
Mercer County Special Services	Augmentative Com. Eval.	\$800.
Darren S. Levin	Psychological Testing/Blind Student	\$625.
Center for Assistive Technology &	Augmentative Communication Eval.	\$1200.

Inclusive Education Studies		
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Curriculum

Authentic Education (Grant Wiggins)	Curriculum Design	Not to exceed \$6,000
Wilson Training	Fundations Training Program	Not to exceed \$5,000
Performance Matters	Staff Development/Training	Not to exceed \$2,000
Joan Ruddiman, Ed. D.	Gifted & Talented Program Support	Not to exceed \$1,000

2011-2012 Budget Implementation

RESOLVED, that the Board authorize the Superintendent of Schools and the Board Secretary to implement the 2011-2012 budget pursuant to policies and regulations of the New Jersey Board of Education and the Hopewell Valley Regional Board of Education.

Routine Employment Appointments

RESOLVED; that the Board authorize the Superintendent of Schools to approve routine employment appointments between the last day of school and the opening of school with the understanding that formal action would be taken at the next voting meeting of the Board.

NJSIAA Membership

RESOLVED, that the Board approve the district's membership in the New Jersey State Interscholastic Athletic Association (NJSIAA) membership for 2011-2012 and adopts the Membership Resolution enrolling Central High School

Curricula Adoption

RESOLVED, that the Board adopt all existing curricula for the district and each school (attached) amended to add the Project Lead the Way Gateway to Learning elective program at Timberlane Middle School

Tuition Rates

RESOLVED, that the Board approve the following tuition rates for 2011-2012:

Kindergarten Extension	\$ 4,000.00
PreK & Kindergarten	\$11,786.00
Grades 1 – 5	\$15,812.00
Grades 6 – 8	\$15,559.00
Grades 9 – 12	\$14,830.00
Autistic Class (2.8-4.7)	\$26,724.00
Autistic Extended School Year	\$ 6,783.00
Language Learning Handicap Class	\$26,724.00
Language Learning Extended School Year	\$ 6,783.00
PEECH Program	\$ 2,040.00
Multiple Disabled	\$38,250.00
Auditory Impaired (3.0)	\$ 8,823.00

Cooperative Pricing/Purchasing Agreements

RESOLVED, that the Board approve membership and participation in the following Cooperative Pricing/Purchasing Agreements for 2011-2012:

1. Rutgers Green Purchasing Cooperative Program
2. Hopewell Valley Regional School District Cooperative Pricing System
3. Hunterdon County Educational Services Commission

4. Educational Services Commission of Morris County
5. County of Mercer Cooperative Pricing System
6. Hopewell Township Cooperative Pricing System
7. Middlesex Regional Educational Services Commission Cooperative Pricing System
8. Mercer County Special Services School District Cooperative Pricing System
9. Monmouth-Ocean Educational Services Commission Cooperative Pricing System
10. Alliance for Competitive Energy Cooperative Pricing System

Expenditures for Student Activities Awards

RESOLVED, that the Board approve the dollar threshold for awards to recognize special student accomplishments at \$50.00 per student for the 2011-2012 school year.

The vote:

Ms. Desai	Yes	Ms. Peterson	Yes
Mr. Dollard	Yes	Mr. Sawicki	Yes
Mr. Keen	Yes	Mr. Wulf	Yes
Mr. Lewis	Yes	Ms. Wolff	Yes
Mr. O'Connor	Yes		

Motion carried.

REPORT OF THE SUPERINTENDENT & BOARD PRESIDENT

Superintendent's Update

Dr. Smith welcomed the new President and Vice President and reported on the following:

- There is approximately six weeks left in the school year.
- NJ ASK testing was being administered to students this week.
- Spring sports were doing well with one of our students winning the Mercer County Tennis Tournament
- The spring play was well done and had a great turnout.
- Central High School team of "young inventors" (Shane Moore, Agastya Mondal, Poojitha Shivaprasad, and Morgan Gruenewald), will head to Washington, DC in June to be honored as First Place National Winners of the 2011 Exploravision Awards sponsored by Toshiba and the National Science Teachers Association for their invention of a Bionic Auditory Prosthesis designed to cure deafness. The trip will include congressional visits, media tours and an Awards Banquet and possibly a meeting with the President.
- The E2 Dinner sponsored by the Hopewell Valley Education Foundation was very successful. Dr. Smith thanked the Foundation for their continuing support of the district.

Dr. Smith also reported that the athletic turf field discussion, on the agenda for this evening, has been postponed until the Regular Meeting scheduled for May 23.

PUBLIC COMMENT

8:15 p.m.

No comment.

OLD BUSINESS**Board Self-Evaluation**

Mr. Keen commented on the Board self-evaluation and Dr. Smith suggested that it could be discussed at the upcoming Board Retreat along with the Superintendent's evaluation and the Board and Superintendent's goals.

DISCUSSION/ACTION ITEMS**FINANCE/FACILITIES**

A.1 Turf Athletic Field: Agreement with the Recreation Foundation of Hopewell Valley - rescheduled to the May 23 Regular Meeting.

Motion by Mr. O'Connor, seconded by Mr. Wulf, RESOLVED, that the Board award the following bids. Bid tabulation sheets are attached.

Project	Bid Award	Amount
Partial Roof Replacement at Bear Tavern	Arista Builders and Designers, Inc. 329 Jackson Mills Road Jackson, NJ 08527	\$496,000.00
Boiler Replacement at Toll Gate	Estock Piping Co., LLC 569 Chesterfield-Arneytown Road Chesterfield, NJ 08515	\$ 90,583.00
New Accessible Lift at Hopewell Elementary	DeSapio Construction Company 280 Ridge Road Frenchtown, NJ 08825	\$104,300.00

The vote: Unanimously carried by voice vote.

PERSONNEL

Motion by Mr. Keen, seconded by Ms. Peterson, RESOLVED that per the Superintendent's recommendation, the following actions be approved:

RESOLVED that per the Superintendent's recommendation, the following actions be approved:

APPOINTMENTS AND RESIGNATIONS

Acceptance of the retirement of **Sharon Carbone**, teacher at Central High School, effective July 1, 2011. Mrs. Carbone has been with the district since 1989.

Appointment of **Tracy Rader** as a long-term substitute teacher at Toll Gate Grammar School, at 1/200 of the base teachers' salary (BA/Step 1), effective May 9, 2011.

Renewal of the non-tenured certificated staff for the 2011-2012 school year (attached)

Renewal of the non-tenured administrators and supervisors (HVASA) for the 2011-2012 school year (attached)

Renewal of the paraprofessionals (HVESPA) for the 2011-2012 school year: (attached)

Approval of **Chris Bavoso**, student at Mercer County Community College, to complete teacher observation requirements at Central High School, for the 2010-2011 spring semester.

Approval of the following substitute teachers for the 2010-2011 school year:

Jessica Babice Jessica Buckles Christopher Zsenak, Jr.

Approval of the following homebound instructor for the 2010-2011 school year: Jessica Buckles

Approval of the following substitute secretary for the 2010-2011 school year: Caren Bruns

Approval of the following paraprofessional for the 2010-2011 school year:

Jessica Babice Christopher Zsenak, Jr.

Approval of Peter Nowakoski, a student at Mercer County Community College, to complete 15 hours of classroom observation at Central High School, for the 2010-2011 spring semester.

I. EXTRACURRICULAR APPOINTMENTS

Approval of the following extracurricular appointments and summer curriculum projects for the **2010-2011** school year:

<u>Name</u>	<u>Loc</u>	<u>Appointment</u>	<u>Stipend</u>	<u>Level</u>
Donna Lambert	TGG	K-5 Lunch Duty (1 day/week/MP 4)	\$207.20	XIII
Colleen Morrison		Post Graduate Transition (10 hours)	\$26/hr	VIII
Diane Dempsey		Post Graduate Transition (10 hours)	\$26/hr	VIII
Beth Hoffman		Post Graduate Transition (10 hours)	\$26/hr	VIII

Reduce the 2010-2011 extracurricular activity appointment of Debbie Schlette, Toll Gate Grammar School, K-5 Lunch Duty (4 days/week/1,2,3,4 MPs), \$828.80 to K-5 Lunch Duty (3 days/wk/MP 4), \$621.60.

II. EXTRACURRICULAR APPOINTMENTS

Approval of the following extracurricular appointments and summer curriculum projects for the **2011-2012** school year:

<u>Name</u>	<u>Loc</u>	<u>Appointment</u>	<u>Stipend</u>	<u>Level</u>
Joan Smith	HW	Kindergarten Camp Teacher	\$52/hour*	VIII
Kathy LaPlant	HW	Kindergarten Camp Paraprofessional **		

*Pending ratification of the HVEA CBA.

**Paraprofessionals will be paid at their 2011-2012 salaried hourly rate – pending ratification of the HVESPA CBA

The vote:

Ms. Desai	Yes	Ms. Peterson	Yes
Mr. Dollard	Yes	Mr. Sawicki	Yes
Mr. Keen	Yes	Mr. Wulf	Yes with exception: No for No. 4: BT non-

			tenured certificated staff
Mr. Lewis	Yes	Ms. Wolff	Yes
Mr. O'Connor	Yes		

Motion carried.

EDUCATIONAL PROGRAM

Motion by Mr. Lewis, seconded by Mr. O'Connor, RESOLVED, that the Board approve the attached list of district field trips

The vote: Unanimously carried by voice vote.

COMMUNICATIONS

No discussion/action items.

POLICY/GOVERNANCE

No discussion/action items.

REVIEW OF AGENDA FOR MAY 23, 2011 BOARD MEETING

The Board reviewed the agenda for the May 23, 2011 Regular Board Meeting (copy attached). The agenda was amended to include the athletic turf field agreement with the Recreation Foundation of Hopewell Valley.

CALENDAR

Motion by Mr. O'Connor, seconded by Ms. Desai, to approve the May 2011 and June 2011 calendars with the following changes:

June 2, 2011 7:00 p.m. Special Meeting: Board Retrea

OLD BUSINESS

Non-Tenure Review Process

Mr. O'Connor inquired about the non-tenure approval process. Mr. Keen, Mr. Lang, and Dr. Smith reported on the process used by the district. After discussion, it was the consensus of the Board to refer the matter to the Personnel Committee.

PUBLIC COMMENT

9:00 p.m.

No comments.

CLOSED SESSION

9:01 p.m.

Motion by Mr. O'Connor, seconded by Ms. Desai, to enter into closed session.

CLOSED SESSION RESOLUTION

Hopewell Valley Regional Board of Education
Mercer County, New Jersey

BE IT RESOLVED by the Hopewell Valley Regional Board of Education that this body will hold a meeting on May 9, 2011 at approximately 9:01 p.m. that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to Section 7b of the Open Public Meeting Act.

The general nature of the subject or subjects to be discussed at said meeting is as follows:

Personnel Matters

Stated as precisely as presently possible, the following are the times when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public:

as soon thereafter as it is deemed in the
public interest to do so.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with Section 8 and 4a of the Open Public Meetings Act.

The vote: Unanimously carried by voice vote.

President Wulf announced that the Board will not take action when it returns.

The meeting was reconvened at 9:06 p.m.

Motion by Mr. Keen, seconded by Ms. Desai, that the meeting be adjourned.

The vote: Unanimously carried by voice vote.

Time: 9:07 p.m.



Robert Colavita
Board Secretary

HOPEWELL VALLEY REGIONAL BOARD OF EDUCATION

Closed Minutes

May 9, 2011

Pennington, N.J.

A Closed Meeting of the Hopewell Valley Regional Board of Education was held in the Board Meeting Room of the Administration Building, 425 South Main Street, Pennington, NJ 08534 on Monday, May 9, 2011 at 9:01 p.m. The meeting was convened by the President, Ms. Lisa Wolff, who announced a quorum present.

Members Present Ms. Laura Desai
 Mr. Roy Dollard
 Mr. Stephen Keen
 Mr. Gordon Lewis
 Mr. Daniel O'Connor
 Ms. Leigh Ann Peterson
 Mr. Sawicki
 Mr. James J. Wulf
 Ms. Lisa Wolff

Members Absent: None

Others Present: Dr. Thomas Smith, Superintendent of Schools
 Mr. Robert Colavita, Board Secretary/Business Administrator
 Mr. Richard Lang, Assistant Superintendent

PERSONNEL MATTER

Not to be released.

PERSONNEL MATTER

Not to be released.

The closed session ended at 9:06 p.m.



Robert Colavita
 Board Secretary