

NURSING SERVICES PLAN

Hopewell Valley Regional School District

2010-2011

(Reflecting the 2009-2010 School Year)

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Director of Pupil Services
Fall, 2010

Nursing Services Plan Hopewell Valley Regional School District

The certified school nurses in the Hopewell Valley Regional School District have a multitude of roles within the scope of their professional practice. In an ongoing effort to insure the students in the district remain healthy and ready to learn, the school nurses take on roles of nursing care provider, investigator, communicator, counselor, educator, child advocate, community liaison, recorder and manager.

Nursing Care Provider

Within the role of nursing care provider, the school nurse uses the nursing process, which includes assessing, planning, implementing, and evaluating the nursing care in an ongoing manner. The development of individualized health care plans (IHCPs) and emergency care plans (ECPs) are carried out by the school nurse for each student with acute and chronic health concerns.

Investigator

As investigators, the school nurses seek information regarding health histories, health practices, environmental concerns, safety issues, communicable disease patterns and current health information relevant to the practice of school nursing. Consultations with parents and guardians, pediatricians, specialists, health agencies, classroom teachers, custodial staff, and maintenance staff are sought in order to gather information.

Communicator

As communicators, the school nurses use varied approaches to share important information with students, parents, staff members, physicians, health care agencies, administration and governmental entities. Telephone conferences, personal letters, newsletters, flyers, bulletin board postings, email communications, website updates, personal conferences, staff meetings, Intervention and Referral Committee Meetings, and Child Study Team Meetings represent some of the methods and forums in which health information is communicated.

Counselor

School nurses serve in the role of counselor to students, parents and staff alike regarding health issues and personal concerns. Referrals are made to the Child Study Team case managers, school counseling staff, student assistance counselor, private physicians, or community health resources, as needed.

Educator

The role of educator is a vital role for the certified school nurse. District nurses provide formal instruction on various health topics on request at all levels of instruction. Informal teaching takes place continuously on a one-to-one basis during the delivery of nursing care to both staff and students. Staff education on pertinent health topics (asthma, allergies, diabetes, PEOSHA, child abuse, seizure disorders, etc...) is provided at building meetings or in small groups as appropriate. Parent education is provided through written materials, video presentations and discussions, and special programs.

Child Advocate

As child advocates, school nurses work closely with staff and families to facilitate that health needs and accommodations are identified and met. Advocacy can extend beyond these arenas to include referrals for health services, counseling, community programs, camps, and DYFS.

Community Liaison

In the role of community liaison, the school nurses work with local groups and organizations to bring special programs into the schools. The schools have benefited from the "Jump Rope for Heart" and "Wear Red" programs of the American Heart Association, "The Great American Smokeout" program of the American Cancer Society, "Daffodil Day" which is also an American Cancer Society Program, "Kids on the Block" by Prevention Education, "Count on Me Kids and Safe and Sure" by Camp Fire, "A Visit by the Orthodontist" sponsored by the Health Department.

In addition the school nurse coordinates a Health Fair Day in conjunction with Sodexo Food Services at each elementary school on a rotating base that includes various community agencies that support the positive health and welfare of each student.

Recorder

A time-consuming role for school nurses is the role of recorder. A legal record must be maintained for each student, and documentation for each incident of nursing care is required. Each entry must include the date, time, major complaint, and nursing assessment, plan of care, implementation and evaluation. Written communication from parents or health care providers must also be incorporated into the student records. Data must also be collected and recorded for state agencies related to immunizations, absenteeism tuberculosis testing, medical waste management, and employee injuries.

Currently the nursing staff has entered immunizations as well as student daily visits in the database. As the use of the health database increases, the nurses will enter additional health information such as screening results and pertinent medical information.

Manager

With the variety of roles the school nurse takes on and the variety of needs that must be balanced at any given point in time, the school nurse takes on the overarching role of manager. In the school setting, it is essential to aggressively manage any health problems that are likely to compromise learning. For this reason, school health care providers must prioritize concerns and assign health services staff in a way that achieves this goal.

The assignment of school nurses in the Hopewell Valley Regional School District must not be based solely on student population. Consideration must also be given for the special education population and the severity of health concerns present within each building. Severity coding can be broken down into four levels: Nursing Dependent, Medically Fragile, Medically Complex, and Health Concerns.

Level I: Nursing Dependent

Nursing dependent students require 24 hours/day, frequently one to one, skilled nursing care for survival. Many are dependent on technological devices for breathing, for example, a student on a ventilator, and/or require continuous nursing assessment and intervention. Without the use of the correct medical technology and nursing care, the student will experience irreversible damage or death.

Level II: Medically Fragile

Students with complicated health care needs in this category face each day with the possibility of a life-threatening emergency requiring the skill and judgment of a certified school nurse. Examples may include, but are not limited to: severe seizure disorder requiring medication, severe asthma, sterile procedures, tracheostomy care with suctioning, unstable or newly diagnosed diabetic with unscheduled blood sugar monitoring and insulin injections, diabetics with insulin pumps requiring monitoring, and asthmatics requiring nebulizer treatments.

Level III: Medically Complex

Students with medically complex concerns require daily treatments or close monitoring by a certified school nurse. They may have unstable physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to: ADHD and on medication, anaphylactic event, cancer, immune disorders, moderate to severe asthma (inhaler, peak flow meter), preteen or teenage pregnancy, carefully timed medications, medications with major side effects, unstable metabolic conditions, continuous or intermittent oxygen, and complex mental or emotional disorders.

Level IV: Health Concerns

In the category of health concerns, the student's physical and/or social-emotional condition is currently uncomplicated and predictable. Occasionally, the student requires monitoring, varying from biweekly to annually. Examples include, but are not limited to: dental disease, headaches, migraines, sensory impairments, diabetes self-managed by the student, dietary restrictions, eating disorders, orthopedic conditions requiring accommodations and encopresis.

Requirements of Staffing

Certified School Nurse (CSN) - Functions to the level of professional license as a licensed registered nurse and school nurse certification. The CSN fulfills the duties of the Registered Nurse cited in code. She can also preform the following duties:

- Teach health classes
- Develop curriculum
- Conduct Staff trainings
- Selects and trains delegates to administer Epi-Pen
- Reviews, summarizes and transmits available health and medical information in preparation for CST meetings
- Writes and updates annually (or more often) accommodation plans included in IHP required under Section 504 as required.
- Develops and implements the school health programs as per New Jersey Nurse Practice Act, ANA/NASN Standards of School Nursing, NJAC and the NJ Department of Education Health Services Guidelines.
- CPR Certified

Registered Nurse (RN): Functions to the level of professional license as a licensed registered nurse. The registered nurse may do the following:

- Assigned to the same building or building complex as the CSN
- Duties permitted under professional license
- CPR Certified
- Conducts health screenings
- Maintains student health records
- Assesses and recommends students to be excluded for communicable diseases
- Recommends students to be excluded for inadequate immunizations

Out-of-District Students: Students needing intensive nursing services who are placed out-of-district are provided those services through a nursing service or by the school in which they are placed. The nurses provided through the nursing service are either registered nurses, or a licensed practical nurse.

Non-Public Students: In accordance with NJAC 6A:16-2.5, 192-193 the Hopewell Valley Regional School District has contracted with Middlesex Regional Educational Services Commission to provide all services to non-public schools.

Emergency Safety and Security Plans: The Hopewell Valley Regional School District has included nurses in its safety and security plans as outlined in the Quality Single Accountability Continuum (QSAC), Operations: C, Student Conduct, Safety and Security.

School Complex

For the purpose of assigning school nurses, the Hopewell Valley Regional School District has determined that each school building is a unit unto itself and there are no complexes in this district. The distance between buildings varies and the primary type of communication in place to communicate between buildings is the telephone and e-mail. Walkie-talkies are used inside the buildings to communicate by the nurse as well as the intercom, telephone and e-mail.

Hopewell Valley Public Schools Nursing Services Plan

Statement of Assurances

The Hopewell Valley Public School District has developed and implemented a school health Nursing Services Plan as approved by the Department of Education. This plan was developed in consultation with the district nurses, the Director of Pupil Services, Dr. Celeste Curley and the Chief Medical Officers, Dr. Remde and Dr. Zafar. This information is approved by the Hopewell Valley Board of Education.

The H1N1 influenza virus was widespread in Mercer County this year. All six nurses attended the 2009 H1N1 School Nurse Summit provided by the Mercer County Division of Public Health in September. District nurses provided a Power Point presentation to school employees entitled, *The Novel H1N1 Influenza Virus*. The nurses also disseminated an *Influenza Guidebook for Families* provided by the Mercer County Division of Public Health, to parents at each Back to School night. In order to keep track of the H1N1 virus, each school nurse monitored absenteeism and cases of Influenza-Like –Illnesses (ILI) throughout the year. Weekly reports were provided to the New Jersey State Epidemiologist, the Hopewell Valley Health Department and the Director of Pupil Services. District nurses as well as the district’s chief medical officers participated in the flu vaccine clinics sponsored by the Hopewell Valley Health Department, in an effort to immunize the Hopewell Valley community against the seasonal and H1N1 influenza viruses.

In accordance with P.L. 1993, c.308 and P.L. 1997, c368, an Act concerning the administration of epinephrine for students, the Hopewell Valley district nurses have developed training protocols in the proper administration of epinephrine to students with potentially life-threatening allergies. Employees who participate in the administration of epinephrine training become "trained designees". These trained designees are capable of the emergency administration of epinephrine when the school nurse is not physically present during field trips and school-sponsored events. The Hopewell Valley district nurses spend a great deal of time working with teachers, coaches, trained designees and the parents of students requiring medication, in order to provide medication coverage for these students during field trips and school-sponsored events.

A new law was signed in October, 2009 and became effective January 29, 2010 regarding the care of students with diabetes in public schools. N.J.S.A. 18A:40-12.11-21; provides guidelines for the care of students with diabetes in our schools and requires the school nurse to coordinate the care of these students. The law requires the school nurse to train school personnel to recognize the signs and symptoms of hypoglycemia and hyperglycemia. The law requires school nurses to develop an individualized healthcare plan (IHP) and an emergency care plan (ECP) for each student with diabetes. The law also requires the school nurse to train volunteer school employees to administer glucagon during a diabetic emergency, if the nurse is not physically present. The district nurses are working with Administration to develop standard procedures, forms and training protocols in accordance with district policy and regulations in response to this new law. District nurses will continue to work with teachers, coaches, parents and trained

designees, in order to provide medical coverage for students with diabetes during field trips and school-sponsored events when the nurse is not physically present.

The Hopewell Valley nurses have begun to implement the health services portion of the student data system, Infinite Campus. The nurses participated in group and individual in-service training to enable them to enter data and use the system to full advantage. Developing this data base is an intensive process that will be ongoing.

The Hopewell Valley nurses participated in several other professional development trainings this year including Blood borne Pathogens, and Suicide Prevention. All nurses in Hopewell Valley are CCPR/AED certified.

The Department of Health and Senior Services passed as amendments to N.J.A.C. 8:57-4 (Immunization of Pupils in Schools). The amendment requires influenza and pneumococcal conjugate vaccines (PCV) for children attending preschool programs and also meningococcal and Tetanus diphtheria and a cellular pertussis (Tdap) vaccine for children in Grade Six. The Hopewell Valley Regional School District nurses have continued surveillance of students throughout the school year to insure compliance with the new required immunizations. This has required numerous communications with parents throughout the school year. All preschool students are required to receive an annual influenza vaccine between September 1 and December 31 of each year. The Hopewell Valley Regional School District nurses monitored students throughout the fall, in order to ensure each preschool student received the required influenza vaccine. This requirement was suspended in December, 2009 due to a limited supply of seasonal flu vaccine.

The Hopewell Valley Regional School District nurses have conducted health services, screenings and examinations in accordance with N.J.A.C. 6A:16-2.1 et seq. in order to identify the need for medical services for our students. The nurses maintained updated A-45 Health History and Appraisal cards on each student, documenting required immunizations and a physical examination upon enrollment to school. A copy of a parent request and district approval or denial for student's exemption from required immunizations was maintained, when applicable. Annual routine screenings and examinations were conducted on each student and recorded on the A-45 Health History and Appraisal card.

Prior to participation on school-sponsored athletic teams, documentation of the Chief Medical Inspector's approval or denial for any student participating on a sports team/squad in accordance with N.J.A.C. 6A: 16:2.2 was maintained. The A-45 Health History and Appraisal student health records were maintained separately from other student records, in a secure location. Each school and the Administration building have an automated external defibrillator (AED) unit. The units are monitored and maintained by the Hopewell Valley Regional School District nurses in coordination with the Director of Pupil Services and the District Safety Compliance Officer.

Services Performed by District Nurses for Hopewell Valley Students

ATTENDANCE

- Operate Telsafe line – AM first thing and again midday for afternoon classes.
- Call parents & other contacts if student not reported absent on Telsafe
- Contact to principal and CSO if student not found
- Coordinate attendance for school by matching Telsafe calls to absences marked in IC
- Call teachers who forget to submit attendance
- Change attendance throughout day when student arrives late, leaves early or is sent home ill (At secondary level this is done each period)
- Field phone calls from parents regarding absences
- Provide attendance information to principal and/or attendance committee
- Generate attendance letters to parents
- Secure documentation for chronic illnesses on students that effect attendance
- At CHS participate in Attendance Committee

MEDICATIONS

- Mail required forms every year to parents of students requiring daily or prn medications
- Follow up on incomplete forms and forms not returned by parents
- Call parents for refills
- Administer medication as ordered (may include locating students who forget to come for medication.
- Monitor and address expiration dates of medication
- Make medication sheets for daily and emergency and prn medications
- Daily medication schedules:
 - BT 2 students (11:55, 12:45)
 - HE 3 students (11:45, 11:55, 12:35)
 - SB 9 students (11:00 to 1:00)
 - TGG 3 students (12:00, 1:00)
 - TL 11 students (7:45, 8:45, 9:40, 0:30, 12:00, 1:00)
 - CHS 5 students (1:13, 2:00, 11:41, 11:16)
- Over the Counter medication given as needed after obtaining parental permission – i.e. Tylenol, Ibuprofen, Benadryl – given in accordance with our standing orders
- Administer inhaler according to standing orders for students who are wheezing or having respiratory difficulties who don't have an individual order
- Care for students with **asthma** include:

- Obtain asthma action plan from student's doctor and assist with inhaler administration
- Oversee the use of nebulizers when required
- Students with asthma identified to the nurse who are in need of an action plan:
 - HES 12 students
 - BT 15 students
 - TGG 13 students
 - SB 26 students
 - TL 43 students
 - +62 students who did not return orders
 - CHS 40 students
 - +34 students who did not return orders
- **Epipens**
 - Train delegates (only medicine that can be given by individuals other than a school nurse)
 - Send list of delegates to parents; receive and maintain documentation from parents,
 - Order and maintain medication (in and out of health office)
 - Provide staff and student education regarding student allergies and the modifications that are required to maintain student health
 - i.e. maintaining segregated eating area for students with nut allergies, parent notification of upcoming parties, storage of "safe snack" for students with allergies, letters sent home to classes with peanut/nut allergic children
 - Coordinate asthma action plans with Student Athletic Trainer/ and coaches
 - Students who use epipens:
 - BT 23
 - TG 13
 - HE 9
 - SB 18
 - TL 24
 - CHS 17 *

*Students may self-administer and not report epipen needs to health office

- **Diastat** – emergency medication for students with seizures
 - Current student need:
 - HE – 1
 - TL – 2
 - CHS – 3

- **Insulin** – medication used for students with diabetes
 - Daily monitoring for each student with diabetes includes:
 - Administer insulin
 - Count carbs for snacks and/or lunch
 - Check for ketones
 - Trouble shoot insulin pumps
 - Enter data in iTouch or other means of daily or weekly communication to parents
 - Monitor supplies for insulin administration
 - Communicate to parents regarding student health and need for replenishment of supplies
 - Communication with teachers
 - Blood glucose checks before lunch, before PE, before dismissal, mid-morning and whenever a “low” is felt,
 - Provide snacks when necessary to treat a “low” blood sugar,
 - Organize emergency food in each of the student’s classrooms in case of a lock down or emergency situation,
 - Liaison between PE teacher and parent to coordinate insulin adjustments based on schedule of Physical Education versus Health Class,
 - Observe for signs of Hyper or hypo glycemia (both are MEDICAL EMERGENCIES which require immediate care)
 - Current students with diabetes who use insulin:
 - CHS – 2 students
 - TL – 5 students
 - BT - 1 student,
 - HE – 1 student
 - SB – 1 student
 - Glucagon – (emergency med for diabetics)
 - Used at HE for one student and at TL for three students
 - Training for bus drivers re: signs of diabetes, (in-house and private contracted bus drivers)and identification of specific students with diabetes who they transport

COMMITTEES

- Intervention and Referral Committee (1 to 3 meetings per week)
- Crisis Team
- Attendance Committee (CHS)
- Building Safety Committee

- IEP Meetings

REQUIRED DOCUMENTATION

- Annual Tuberculosis Report (State)
- ILI Weekly Surveillance faxed (State)
- Annual Immunization Report (State)
- Immunization Audit (Township)
 - Regulations are numerous and time sensitive, nurses spend considerable time requesting compliance from parents
- Permission to disclose information
- Monthly checks of AEDS
- Filing Accident Reports for staff and students, sending home insurance forms as needed
- Chart all physicals
- Student health concerns, results of physicals, screening data on IC and A45 form (State)
- TB compliance for all new staff and students
- Obtaining health records and information for all new students including kindergarteners (may include parent interviews and contact with previous district)
- Order and maintain supplies
- Compile health packet for staff annually
- Screenings for IR&S and Special Education referrals

HEALTH SCREENINGS (required documented on A45 {State})

- Elementary
 - Height, weight vision, blood pressure - all students
 - Hearing - Pre-K, 1st, 2nd, 3rd grade students
 - Scoliosis - 5th grade students
 - Color (vision) – 2nd grade students

- Middle School
 - Height, Weight and blood pressure - all students
 - Vision - 6th and 8th grade students
 - Hearing and scoliosis - 7th grade students

- CHS
 - Height, Weight and blood pressure - all students
 - Scoliosis – 9th and 11th grade students
 - Vision – 10th grade students for driving permit
- Hearing and Vision Screenings for IR&S and Special Education referrals
- Follow-up phone calls to parents regarding abnormal screenings

FIELD TRIPS

- Obtain info regarding field trip from staff (ie. where, when, who, food served)
- Arrange for nurse/parent/ delegate to attend when necessary; coach attending nurse re: student medical needs during the trip; coordinate with chaperones re: connecting students with the nurse at specific times for medical needs and in general for medical needs that arise during the trip
- Calls to parents to coordinate medication and medical issues
- Pack supply bag for trip – first aid, medication etc.

HEAD LICE

- Monitor students/classes for head lice
- Send home lice information to classes
- Frequent contact with parents
- Check affected students/classes weekly for 3-4 weeks insure there is no re-infestation

TOILETING ISSUES

- Assist students with toileting – students in wheelchairs 2- 3 x per day to Health Office for assistance with toileting
- Changing students K-8 who have been incontinent
- Assisting female students with menstrual issues (education, supplies, changing soiled clothes, assistance changing pads)

DAILY TRAFFIC

Average Daily Traffic

BT – 40/470

TG - 30/307

TL – 85/972*

SB – 45/448

HE – 55/471

CHS – 90/1231

*TL had 504 staff visits for Health concerns during the 2009-2010 school year. Staff health concerns include injuries and illnesses (i.e. Tylenol, Motrin, BP checks, choking, injuries, referrals for doctors, dentists etc.)

- Assess staff and students and visitors coming to the health office with a variety of health concerns and provide care when appropriate.
- Students are seen for a variety of reasons, some of which are:

- Check temperature, inspect throat, otoscopic exam of ears for c/o earaches, auscultate lungs for c/o cough or breathing issues, nosebleeds, eye complaints, stomachaches, hunger, GI complaints, coughs, headaches, dizziness, flu, treatment of infected piercing sites, rashes, allergic reactions, body aches, s/p stroke, kidney stones, ovarian cysts, appendicitis, autism, s/p care of students who had abortion, menstrual cramps,
- First aid minor and major accidents, for abrasions, lacerations, sprains, strains, fractures, head injuries, jammed fingers, contusions –rings stuck on fingers, fainting, braces repair, broken teeth, burns , bee stings, bites
- Other – eyeglass repair, tie shoes, fix zippers, changing wet or muddy clothes, gum in hair removal, gum on clothes/shoes removal, clean shoes when stepped in animal elimination, arrange for homework, keeping student end of day when parent is late for pickup,
- Emotional Needs –Frequently confer with guidance counselors, CST case managers , teachers, administrators as needed to provide holistic approach
- Care and follow up of students who self injure
- Counsel students with hygiene issues
- Assessment of student thought to be under influence of drug or alcohol, completion of referral papers for administration,
- Manage chronic illness of students (i.e. anorexia, Crohn’s disease)
- Spina Bifida – toileting in Health Office, make sure school environment is latex free, Stryker Chair Training of staff
- Monitor student on ketogenic diet for seizure control – frequent phone calls to parent for food questions or if student is not feeling well: keep frozen snacks and correction food in freezer; correction needs to be given as soon as food is consumed that is not supposed to be eaten

SECONDARY LEVEL SPORTS

CHS – 300 to 400/season (3) – full physicals or updates

TL – 100 to 300/season (3) – full physicals or updates

- Sign students up for sports seasons (3 times per year)
- Work with parents to provide and obtain required forms. Frequent contact with parents to explain process of medical clearance and follow up calls for forms not handed in so as to meet deadlines for tryouts
- Coordinate forms, fill in vitals not completed by the student’s doctor, send forms to school doctors , compile lists for coaches, contact parents with recommendations given by school physicians upon review of forms
- Pick-up and drop-off forms for expedited service
- Attend coaches meetings
- Administer IMPACT testing grade 7

- Coordinate sports physicals given in school by school physicians, (make appointments, room setup and breakdown, collect forms and checks, assist doctors as needed during physical exam and follow up with parents)
- Collaborate with Athletic Trainer and coaches re: injuries occurring during practices and games

HEALTH EDUCATION

- For staff – beginning of year various issues including universal precautions, assist staff with health related lessons, teach lessons at teacher request,
- Collaboratively teach Family Life – grade 5 – and parent meeting
- Daily teaching with students about their health
- Special projects: Health Fair, Wellness Day for Teachers, School Wide Collaborative Health Event
- CPR instruction for PDAC, coaches 4x /yr. bus drivers, paraprofessionals – coordinate with local first aid squad to borrow manikins for each class session, submit paperwork to Red Cross, distribute cards
- Presentations for the PTOs as requested
- Teaching parents and directing them to outside resources for healthcare
- Articles for Principal's newsletter and HVRSD website

OTHER

- Coordinate indoor recess for students unable to go outside due to medical reasons
- Wellness excuses documented through Health Office, email sent to guidance
- Communicate PE/Recess restrictions to staff; copy and record notes from doctor for PE
- Write letters of recommendations when asked and request names from guidance on students applying to nursing programs to help them apply for scholarship offered yearly by MCSNA
- Reentry meetings for students returning after hospitalizations
- Send requests to all teachers for homework for students who have been absent 3 days or more
- Send request for 2nd set of books requests rec'd from MD to appropriate persons
- Confer with parents re: homebound, obtain medical note and initiate the process with PPS, monitor home instruction and need for review
- Attend parent meetings
- Work with Hopewell Township with flu shot clinic
- Referrals to DYFS as needed

**Hopewell Valley Regional School District
Pennington, N.J. 08534**

Nurse: Heidi Haldeman

**School: Bear Tavern School
1162 Bear Tavern Road
Titusville NJ 08560
609 737 4005**

HEALTH SERVICES	
	Students/Year
Grade levels	Preschool - 5
Student Population*	537
General education enrollment	427
Special education enrollment	50
Preschool students	60
Number of staff in building	105
Average number of daily health office visits	40
Total number of health office visits this year	7200
Student with serious medical issues	
Level I: Nursing dependent	0
Level II: Medically fragile	3
Level III: Medically complex	42
Level IV: Health concerns	20
Students requiring special procedures or have special needs	4
Students requiring daily medication	2
Students requiring medication as needed	39
Students requiring individual health plans	39
Number of students requiring nurse involvement at I & RS meetings	62
Number of students requiring nurse involvement at CST meetings	4
Number of students requiring Nurse involvement for 504 classification	2
Number of students requiring drug or alcohol screenings	0
Number of pre-k & kindergarten student's records generated	92
Number of new student's records generated and/or reviewed	20
Number of sports packets reviewed	0
Number of sports physicals performed	0
Number of field trips requiring coordination of medication coverage	25
Number of designees trained to administer emergency epinephrine	12
Number of student accident reports	7
Number of workers compensation cases/reports	8
Number of parent conferences	500
Number of staff conferences/consultations	520

* Student #s taken from our ASSA report of 10/09

Additional Health Services Scheduled and Organized by the Nurse:

Hand washing, H1N1 instruction, Flu Clinic, Health Fair

Other Responsibilities/Activities:

Health Community/Healthy Youth Committee

Preschool screenings

Assist hearing aid children with battery changes

**Hopewell Valley Regional School District
 Pennington, N.J. 08534**

Nurse: Denise Elliott

**School: Hopewell Elementary School
 35 Princeton Ave.
 Hopewell, NJ 08525
 609 737 4007**

HEALTH SERVICES	
	Students/Year
Grade levels	K- 5
Student Population*	449
General education enrollment	393
Special education enrollment	56
Preschool students	0
Number of staff in building	85
Average number of daily health office visits	55
Total number of health office visits this year	8900
Student with serious medical issues	
Level I: Nursing dependent	0
Level II: Medically fragile	4
Level III: Medically complex	53
Level IV: Health concerns	48
Students requiring special procedures or have special needs	8
Students requiring daily medication	7
Students requiring medication as needed	43
Students requiring individual health plans	15
Number of students requiring nurse involvement at I & RS meetings	72
Number of students requiring nurse involvement at CST meetings	4
Number of students requiring Nurse involvement for 504 classification	8
Number of students requiring drug or alcohol screenings	NA
Number of pre-k & kindergarten student's records generated	54
Number of new student's records generated and/or reviewed	30
Number of sports packets reviewed	NA
Number of sports physicals performed	NA
Number of field trips requiring coordination of medication coverage	28
Number of designees trained to administer emergency epinephrine	14
Number of student accident reports	11
Number of workers compensation cases/reports	6
Number of parent conferences	420
Number of staff conferences/consultations	375

Student #s taken from our ASSA report of 10/09

Additional Health Services Scheduled and Organized by the Nurse:

Flu Clinic for students and staff, co-coordinator of Health Fair, hand washing instruction for staff and students

Committees:

Health and Safety Committee, I&RS, Wellness Committee

Other Responsibilities/Activities:

Attendance, Screen and manage pediculosis

**Hopewell Valley Regional School District
Pennington, N.J. 08534**

Nurse: Mary Lou Ferenchick

**School: Stony Brook School
20 Stephenson Drive
Pennington, NJ 08534
609-737-4006**

HEALTH SERVICES	
	Students/Year
Grade levels	K - 5
Student Population*	446
General education enrollment	382
Special education enrollment	64
Preschool students	0
Number of staff in building	87
Average number of daily health office visits	45
Total number of health office visits this year	6100
Student with serious medical issues	
Level I: Nursing dependent	0
Level II: Medically fragile	2
Level III: Medically complex	53
Level IV: Health concerns	45
Students requiring special procedures or have special needs	2
Students requiring daily medication	9
Students requiring medication as needed	46
Students requiring individual health plans	55
Number of students requiring nurse involvement at I & RS meetings	60
Number of students requiring nurse involvement at CST meetings	6
Number of students requiring Nurse involvement for 504 classification	3
Number of students requiring drug or alcohol screenings	0
Number of pre-k & kindergarten student's records generated	72
Number of new student's records generated and/or reviewed	34
Number of sports packets reviewed	0
Number of sports physicals performed	0
Number of field trips requiring coordination of medication coverage	31
Number of designees trained to administer emergency epinephrine	5
Number of student accident reports	16
Number of workers compensation cases/reports	11
Number of parent conferences	540
Number of staff conferences/consultations	325

* Student #s taken from our ASSA report of 10/09

Additional Health Services Scheduled and Organized by the Nurse:

Flu Clinic for staff and students, Health and Wellness Fair, H1N1 Instructions to staff, Hand washing class/video for student and staff

Committees:

Crisis Team, PAC, Wellness and Food Advisory, Social Committee

Other Responsibilities/Activities:

Assistance with visitors to school, initiate student insurance forms, teach CPR

**Hopewell Valley Regional School District
Pennington, N.J. 08534**

Nurse: Alicia Smith

**School: Toll Gate Grammar
275 South Main Street
Pennington, N.J.
609 737 4008**

HEALTH SERVICES	
	Students/Year
Grade levels	K - 5
Student Population*	307
General education enrollment	265
Special education enrollment	42
Preschool students	0
Number of staff in building	57
Average number of daily health office visits	30
Total number of health office visits this year	4531
Student with serious medical issues	59
Level I: Nursing dependent	0
Level II: Medically fragile	1
Level III: Medically complex	28
Level IV: Health concerns	30
Students requiring special procedures or have special needs	2
Students requiring daily medication	3
Students requiring medication as needed	28
Students requiring individual health plans	30
Number of students requiring nurse involvement at I & RS meetings (PAC)	36
Number of students requiring nurse involvement at CST meetings	2
Number of students requiring Nurse involvement for 504 classification	2
Number of students requiring drug or alcohol screenings	0
Number of pre-k & kindergarten student's records generated	48
Number of new student's records generated and/or reviewed	19
Number of sports packets reviewed	0
Number of sports physicals performed	0
Number of field trips requiring coordination of medication coverage	25
Number of designees trained to administer emergency epinephrine	9
Number of student accident reports	9
Number of workers compensation cases/reports	5
Number of parent conferences	360
Number of staff conferences/consultations	230

* Student #s taken from our ASSA report of 10/09

Additional Health Services Scheduled and Organized by the Nurse:

Staff/student flu vaccine clinic

Committees:

PAC, Attendance Review, Spirit Committee, Wellness/Food Advisory, Crisis Team

Other Responsibilities/Activities:

Attendance, Fire Drill Captain

**Hopewell Valley Regional School District
Pennington, N.J. 08534**

Nurse: Janet Watson

**School: Timberlane Middle School
51 S. Timberlane Drive
Pennington, N.J. 08534
609 737 4004**

HEALTH SERVICES	
	Students/Year
Grade levels	6-8
Student Population*	970
General education enrollment	863
Special education enrollment	107
Preschool students	0
Number of staff in building	136
Average number of daily health office visits	85
Total number of health office visits this year	15,106
Student with serious medical issues	
Level I: Nursing dependent	0
Level II: Medically fragile	12
Level III: Medically complex	87
Level IV: Health concerns	85
Students requiring special procedures or have special needs	20
Students requiring daily medication	11
Students requiring medication as needed	85
Students requiring individual health plans	90
Number of students requiring nurse involvement at I & RS meetings	63
Number of students requiring nurse involvement at CST meetings	5
Number of students requiring Nurse involvement for 594 classification	10
Number of students requiring drug or alcohol screenings	2
Number of pre-k & kindergarten student's records generated	0
Number of new student's records generated and/or reviewed	27
Number of sports packets reviewed	750
Number of sports physicals performed	0
Number of field trips requiring coordination of medication coverage	28
Number of designees trained to administer emergency epinephrine	18
Number of student accident reports	47
Number of workers compensation cases/reports	17
Number of parent conferences	900
Number of staff conferences/consultations	700

*Student #s taken from our ASSA report of 10/09

Additional Health Services Scheduled and Organized by the Nurse:

Flu clinic for staff and students, active role in staff wellness project, flu in-service to staff, hand washing in-service to staff

Committees:

3 PAC teams, Crisis Response, Wellness & Food Service Advisory, Attendance Committee

Other Responsibilities/Activities:

Assistance to visitors (medical)

Initiate student accident insurance forms

Initiate homebound instruction process with parents

CPR instructor of PDAC classes and coaches

**Hopewell Valley Regional School District
Pennington, N.J. 08534**

Nurse: Pam Vaccaro

**School: Central High School
259 Pennington-Titusville Rd.
Pennington, N.J. 08534
609 737 4003**

HEALTH SERVICES	
	Students/Year
Grade levels	9-12
Student Population*	1198
General education enrollment	1056
Special education enrollment	142
Preschool students	0
Number of staff in building	141
Average number of daily health office visits	90
Total number of health office visits this year	16200
Student with serious medical issues	
Level I: Nursing dependent	0
Level II: Medically fragile	1
Level III: Medically complex	83
Level IV: Health concerns	90
Students requiring special procedures or have special needs	1
Students requiring daily medication	5
Students requiring medication as needed	60
Students requiring individual health plans	57
Number of students requiring nurse involvement at I & RS meetings	75
Number of students requiring nurse involvement at CST meetings	5
Number of students requiring Nurse involvement for 504 classification	5
Number of students requiring drug or alcohol screenings	10
Number of pre-k & kindergarten student's records generated	0
Number of new student's records generated and/or reviewed	10
Number of sports packets reviewed	718
Number of sports physicals performed	0
Number of field trips requiring coordination of medication coverage	7
Number of designees trained to administer emergency epinephrine	5
Number of student accident reports	200
Number of workers compensation cases/reports	14
Number of parent conferences	900
Number of staff conferences/consultations	500

*Student #s taken from our ASSA report of 10/09

Additional Health Services Scheduled and Organized by the Nurse:

Flu clinics for staff and students, reviewed hand washing school-wide, presented H1N1 in-service to staff

Committees:

PAC meetings, CORE team, CRISIS response team, attendance review

Other Responsibilities/Activities:

NCSNA board member, secure notes for home instruction, secure notes for extra books for scoliosis diagnosed students, assist visitors with information, being process for student insurance forms